

International Fuel Tax Association, Inc.
Law Enforcement Committee

Meeting Minutes

July, 2015

Attendance: Andrew Markle (ON); Dave Bales (KS); Dave Couprie (MB); Rob Chapple (SK); William Haynes (NH); Eric Belford (MT) Frank Hernandez (NV); Michael Klingenberg (WI);

Board Representatives: Chuck Ulm (MD); Stuart Zion (CO)

IFTA Representatives: Debbie Miese IFTA

Regrets: Barbara Arkwright (VA); Bradley Cline (GA);

Call to order

Called to order by Chair Andrew Markle 14:01(EST).

Scribe: Bill Haynes (NH)

Agenda issues

1. Confirm Note taker –Bill Haynes

Note taker confirmed by Andrew

2. Approval of LEC minutes for June 9th 2015 Tel Conference call

Andrew requested approval of June 9, 2015 minutes

David Bales motioned to approve

Frank Hernandez seconded the motion to approve

All members voted in favor of approval

3. Welcome to new LEC member Joe Hatcher North East Region position –Drew

Andrew welcomed new member Joe Hatcher and thanked him for his willingness to serve on the committee. Andrew also encouraged Joe to make every effort to attend the workshop as it is really the only opportunity to have a face to face interaction with other committee members as well as IFTA staff and board members. Andrew also encouraged Joe to reach out to any committee member if and when he

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had any questions, concerns or needed guidance on procedural matters. Joe thanked everyone and also stated he worked closely with Chuck Ulms.

4. Workshop 2015 LEC F2F Agenda –Drew

Andrew inquired if everyone received the agenda for the LEC F2F. Andrew indicated that both he and David had not received the agenda. Andrew requested that Debbie resend the agenda. Debbie agreed to send the agenda out to all committee members again.

5. IFTA Inc Database M&M Stats (May) –Drew

Andrew asked if everyone was comfortable with the use of IFTA database for the M&M stats. He indicated that it can be somewhat confusing however once used it becomes easier to navigate. Andrew asked anyone having difficulty to reach out to him or another committee member for assistance.

Joe Hatcher still needs to be set up to access the web site. Debbie asked Joe if he had received an email from IFTA. Debbie then asked Joe to call her tomorrow and she will assist in any way she can. Once he is authorized access to the web site, he should log in as soon as possible.

6. Charles Mills Award of Excellence (Ceremony roll out) - Team

Andrew indicated the Texas will be able to provide Bag Pipes for the ceremony. Andrew inquired as to the use and preparation of the previous years “Fallen Heroes” presentation and the need to make the presentation current. Debbie stated that the presentation update/preparation can be very time consuming. She asked if someone on the LEC could be responsible for the updating of the presentation. David C. stated he had someone in mind that had the skill set to update the presentation. He indicated he would reach out to that person and see if they were willing to assist. David C. stated he would have to get back to the committee in a couple of days after consulting this person. Debbie

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reminded everyone that the task required researching many web sites to ensure that both US and Canadian fallen officers were captured. Mike K. stated that his wife was a teacher and did this sort of preparation routinely. He indicated that he would take on the updating and preparation of the presentation. Mike K. expressed his concerns with obtaining the appropriate accurate information. He stated updating the presentation and synchronizing the musical background was doable as long as he could access the appropriate web sites to obtain accurate accounting of the deaths. Debbie said she would contact Mike K. and assist with obtaining the web site information. Andrew offered his assistance as well.

7. Charles Mills Award of Excellence. Get your nominations in -Drew

Andrew inquired as to whether or not there had been any Charles Mills Award nominations made. Debbie indicated that there were none received at IFTA. Andrew inquired about revisiting the nominees from last year. Discussion was had in regards to whether or not they had to be re-nominated. Debbie stated she would contact the sponsors to see if they still supported the nominees from last year. Debbie also reemphasized that the cutoff for nominations was 21 August 2015. She also stated she hopes that more nominations come in before the cutoff. Andrew stated that he re nominates Michael Kelsey. Debbie asked Andrew to send her an email with this request.

8. IFTA App - Would your agencies would allow the use of an app to get data from one of our servers when the server doesn't require a user ID and password. Ongoing Deb will provide the team with further information on this -Deb

This agenda item has been brought forward to the August 2015 meeting.

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9. Electronic Credentials -Dave B and Frank (On going)

Andrew indicated that he has been asked to give a presentation on this subject matter at an upcoming conference. He asked if Dave or Frank had the information available for his use. Dave indicated that he had the information and would send it to Andrew. Dave also indicated the call that was scheduled to work on this topic had been cancelled for July.

10. Best Practice guide document. To be added to IFTA site. Special thanks to Eric and Dave. Good job!

Andrew indicated that this document is currently on the web site and being utilized. This item of discussion was scratched from the agenda.

11. Update: LEC Committee shirts -Dave B. (On going)

Joe Hatcher requested that the information related to purchasing the shirt be forwarded to him. David B. indicated that he forward the information to Joe. David B. also indicated he would extend the deadline for the US committee members and allow the Canadian members to pay at the workshop.

12. Great News! Workshop travel and expenses will be covered 100%. Hopefully all LEC members will be in attendance.

Andrew emphasized the importance of attending the entire workshop to include the session on the last day. IFTA Inc. has agreed to pay for all committee members in full. Andrew also indicated that the travel days for the workshop are Monday, 24 August 2015 (planning meeting in PM0 and Friday, 28 August 2015 (Face to Face committee meeting Thursday PM).

Debbie indicated that there is a link on the IFTA Inc. web site that takes you to the IRP web site to register for the conference. She also indicated that IFTA will be funding four nights lodging, registration fee (waived), airfare and per diem for all LEC attendees.

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13. 2015 Workshop presentation topics: Note: Please send your presentations to Renee Kyser (Materials Coordinator) by 24 Aug 15

- Texas Lt. Justin A. Scott has been confirmed to present
- M & M Blitz (Andrew and Dave C)
- Charles Mills award of Excellence Ceremony LEC TEAM
- Fuel testing (Spectrometer etc) – Eric
- Concealment methods / Tobacco issues related – Barb
- Clearing House issues; Rob & Frank
- LEC 101 for newbie's. Dave B & Drew
- Andrew reminded everyone doing a presentation that the materials were due to Renee in Alabama by 21 August 2015.

14. Discussion on Closed Session. So far this year no need seen, but will keep this in mind in case a requirement arises

The discussion on the feasibility/need for a closed session is brought forward to the August 2015 meeting.

15. Charles Mills Award presentation. Texas will have a bag pipe player. Drew (Ongoing)

Andrew encouraged those who could to bring a uniform to wear during the ceremony.

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Frank Mills has offered and agreed to pick the song for the ceremony. It was mentioned by Andrew that in a previous ceremony each LEC member read a stanza from a selected poem.

16. Single Temp trip permits: A trip permit is required for each jurisdiction travelled “out and back In” – To be added to the F2F agenda –Drew

There was discussion regarding the need for a single trip permit. Due to differing opinions/understanding of needs, it was suggested by Andrew to add to the workshop agenda as a discussion topic.

17. Jen Retired! Plaque & shirt ordered

Andrew inquired about the plaque and shirt to be awarded to Jen. after retiring. Debbie stated that traditionally a plaque has not been given. She also indicated that an IFTA certificate had already been sent.

Dave B. indicated that the shirt and hat have already been addressed and taken care of.

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- **Not on Agenda Topics/discussion:**

- Dave C. informed the committee that Manitoba had recently taken the initiative to allow officers currently responsible for weight and safety enforcement initiatives to cite violators for IFTA violations.
- Debbie informed the committee that she would not be present during the August 2015 LEC conference call. She indicated that another IFTA representative would be on the call.
- Debbie also stated that there is a conflict with the LEC conference call and the annual business meeting. Andrew recommended that it conference call be schedule for the week following the annual business meeting. Debbie said she

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would send a reminder to the committee members as the new scheduled meeting approaches.

- Andrew confirmed the Bill Haynes will cover the August minutes. Andrew asked if anyone would be available to cover the November 2015 minutes. Frank H. volunteered to cover November. Frank also wanted to reiterate the importance of trying to be at the annual workshop. He stated some of the key benefits were the ability to network, face to face meeting with other LEC, IFTA and IRP members, and the opportunity to ask questions and learn best practices.
- Andrew stated that in his opinion, it really takes 3 to 5 years to get comfortable on the committee.
- Rob (SK) followed up with an update on the number of jurisdictions who participated in the M&M blitz this year. He stated the record shows that 21 jurisdictions participated in March 2015 and 27 jurisdictions participated in June 2015.
- Andrew (ON) adjourned the Committee call and set the next call to Tuesday, August 18th at 1400 hrs. EDT.

Minutes recorded by Bill Haynes